

**City of Buffalo Division of Real Estate
REPAIR / REHABILITATION / RENOVATION PROPOSAL**

CLIENT INFORMATION:

NAME

ADDRESS

PHONE NO.

EMAIL ADDRESS

PROPERTY INFORMATION

ADDRESS

OF UNITS

RESIDENTIAL

COMMERCIAL

PROPOSED USAGE OF PROPERTY:

OWNER OCCUPANCY

RENTAL

DETAILS:

FINANCING: Source of funds

PERSONAL (bank statement, etc - provide copies)

\$

BANK (line of credit or approval letter - provide copies)

\$

TOTAL RESOURCES

\$

IF YOU ARE USING A CONTRACTOR, PLEASE PROVIDE:

NAME

ADDRESS

PHONE

LICENSE /
PERMIT INFO

**IF YOU ARE DOING THE WORK YOURSELF, PLEASE PROVIDE INFORMATION ON PRIOR
EXPERIENCE** (similar projects, scope of work, associated costs, etc.)

REHABILITATION DETAILS

EXTERIOR	REPAIR OR REPLACE	ESTIMATED COST
Chimney		\$
Roof		\$
Trim		\$
Siding/Exterior		\$
Gutters/Downspouts		\$
Exterior Doors/Screens		\$
Steps, Porch, Deck		\$
Foundation		\$
Driveway		\$
Garage		\$
Landscaping		\$
Fencing		\$
Windows		\$
Other		
EXTERIOR SUBTOTAL		\$
INTERIOR	REPAIR OR REPLACE	EXTIMATED COST
Electrical		\$
Joist/Beam		\$
Walls		\$
Ceilings		\$
Doors		\$
Plumbing		\$
Stairways/Railings		\$
Insulation		\$
Kitchen		\$
Bathroom		\$
Heating system		\$
Flooring		\$
Other		
INTERIOR SUBTOTAL		\$
TOTAL REHAB COST		\$
PURCHASE PRICE <i>(attach appraisal)</i>		\$
TOTAL PROJECT COST		\$